

Sunday, November 17 – Travel Day

Time	Track	Speaker/Notes
	Arrive in Tucson and Transportation to Hotel	
5:00p – 7:00p	Welcome Reception at Hotel Tucson City Center (475 N Granada Ave, Tucson, AZ 85701)	Welcome remarks by Erika Hamden, University of Arizona and Ellen Gertsen, NASA HQ

Monday, November 18 – Full Day (8:30 am - 4:00 pm) + Group Dinner (6:30pm)

- **Location:** Building ENR2, Room S107 1064 E Lowell St, Tucson, AZ 85719

Time	Track	Speaker/Notes
7:30a 8:00a 8:15a	Buses depart Hotel Tucson City Center for University of Arizona	Meet in Hotel Lobby
8:30a	Welcome/Logistics	Erika Hamden, University of Arizona Buell Januzzi, Steward Observatory Chair
9:00a	Introduction	Ellen Gertsen, NASA HQ
9:30a	BREAK	
9:45a	Session 1 – Creating a Science Case	Moderator: Ellen Gertsen Panelists: -Julia Breed (GSFC) -Craig Kletzing (Iowa) -Kathy Mandt (APL) -Evgenia Shkolnik (ASU) -Chris Walker (UA) -Randi Wessen (JPL)
10:15a	Table discussions	Interactive

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- **Location:** Building ENR2, Room S107 1064 E Lowell St, Tucson, AZ 85719

Time	Track	Speaker/Notes
11:05a	BREAK	
11:15a	Pair /table discussion on science objectives.	Interactive
12:00p	NETWORKING LUNCH	
1:00p	Session 2 – Requirements	Panelists: -Betsy Pugel (GSFC) -Jared Leisner (NASA HQ) -Lisa May (Lockheed Martin)
1:30p	Table discussions	Interactive
2:00p	BREAK	
2:10p	Session 3 – Science Traceability Matrix	Sabrina Feldman (JPL)
2:50p	BREAK	
3:00p	Session 4 – Proposal Process: What to expect from start to finish?	Ellen Gertsen, NASA HQ
4:00p	FREE TIME! Optional time for reflection, small group discussion, optional Mirror Lab Tour	
4:15p 4:45p 5:15p	Buses depart ENR2 for Hotel Tucson City Center	
6:00p	Bus from Hotel Tucson City Center to El Charro (Optional)	
6:30p	GROUP DINNER	El Charro 311 N Court Ave, Tucson, AZ 85705

Tuesday, November 19 – Full Day (8:30 am - 4:00 pm) + Group Dinner (6:00pm)

- **Location:** Building ENR2, Room S107 1064 E Lowell St, Tucson, AZ 85719

Time	Track	Speaker/Notes
7:30a 8:00a 8:15a	Buses depart Hotel Tucson City Center for University of Arizona	Meet in Hotel Lobby
8:30a	Welcome/Day 1 Recap	Erika Hamden, Ellen Gertsen, Michael New
9:00a	Session 5 – Science Team: How Do You Build One?	Moderator: Nicole Cabrera-Salazar Panel: -Erika Hamden (UA) -Laura Kerber (JPL) -Elisa Quintana (GSFC) -Zibi Turtle (APL)
9:25a	Pair/Table discussion of Science Team set-up	Interactive
9:45a	BREAK	
10:00a	Session 6 – Support: How Do You Get Support from Your Home Institution?	Moderator: Michael New Panel: -John Andrews (SwRI, TBC) -Julia Breed (GSFC) -Sabrina Feldman (JPL) -Jay Fletcher (ARC) -Rob Lillis (SSL) -Tom McMahon (UA) -Constance Spittler (LASP)
10:55a	BREAK	

Tuesday, November 19 – Full Day (8:30 am - 4:00 pm) + Group Dinner (6:00pm)

- **Location:** Building ENR2, Room S107 1064 E Lowell St, Tucson, AZ 85719

Time	Track	Speaker/Notes
11:05a	Pair/Table discussion based on home institution or interest	Interactive
12:00p	WORKING LUNCH – Provided in room	
1:00p	Session 7 – Speed Networking: How Do You Build Partnerships?	MC: Ellen Gertsen, NASA HQ Participants: -ARC -Ball Aerospace -GSFC -JPL -Lockheed Martin -Northrop Grumman -SwRI
2:20p	BREAK	
2:40p	Session 8 – Pitch Development and Practice	Erika Hamden (UA) and Paul Propster (JPL)
4:00p	FREE TIME! Time for reflection or small group discussion, optional Mirror Lab Tour	
4:15p 4:45p 5:15p	Buses depart ENR2 for Hotel Tucson City Center	
5:45p	Bus Transportation from Hotel Tucson City Center to Tucson Botanical Garden	
6:00p	GROUP DINNER	Tucson Botanical Garden 2150 North Alvernon Way, Tucson, AZ 85712

Wednesday, November 20 – Half Day (8:30-11:30am) and Travel Day

- **Location:** Building ENR2, Room S107 1064 E Lowell St, Tucson, AZ 85719

Time	Track	Speaker/Notes
7:30a 8:00a	Buses depart Hotel Tucson City Center for University of Arizona	Meet in Hotel Lobby; Please check out of the hotel before you depart!
8:30a	Welcome/Day 2 Recap	Erika Hamden, Ellen Gertsen, Michael New
8:40a	Session 9 – Proposal Timeline	Paul Propster (JPL)
9:10a	Session 10 - Storytelling	Paul Propster (JPL)
10:10a	Break	
10:20a	Review your pitches and practice! Volunteer to present your pitch to the workshop.	Interactive
10:50a	Wrap Up/Next Steps	Ellen Gertsen, Michael New, Erika Hamden
11:30a	Adjourn!	Boxed lunches available
	Transportation to TUS from ENR2	